

Permit Number: _____

This Application Will Expire On: _____

The City of White Plains Department of Public Safety
APPLICATION FOR ALARM USER PERMIT

Site Address:

Mailing Address (if different)

NAME

NAME

STREET

STREET

ZIP CODE PHONE

CITY STATE ZIP

(PLEASE CHECK ALL THAT APPLY)

My system is designed to report: _____ Burglary, _____ Holdup, _____ Fire, _____ Medical Emergency

My system signals an emergency with: _____ Outside bell or siren, _____ Outside light, _____ Inside bell or siren,
_____ Direct wire transmitter, _____ Digital telecommunicator, _____ Radio transmitter, _____
Other (_____)

Alarm Company Name: _____, Phone: _____

My system will automatically silence outside sounding devices after:
_____ 15 minutes (residential maximum), _____ 30 minutes (commercial maximum).

My system will automatically rearm itself after an alarm: _____ Yes, _____ No.

IN CASE OF AN ALARM THE FOLLOWING PERSONS SHOULD BE NOTIFIED:

Name: **1.** _____ Name: **2.** _____

Address: _____ Address: _____

Phone: _____ Phone: _____
Home Business Cell Phone Home Business Cell Phone

Name: **3.** _____ Name: **4.** _____

Address: _____ Address: _____

Phone: _____ Phone: _____
Home Business Cell Phone Home Business Cell Phone

NOTE: These people should have keys and codes to the premises and alarm system and should be familiar with the system's setup and operation.

I hereby certify that the above information is true and correct and that I am the individual responsible for the operation of the above described alarm system. I furthermore acknowledge that the issuance of this permit does not create any special relationship or obligation on the part of the City to respond to any alarms.

Signature _____ **Date** _____ **Signer's Name (Please Print)** _____

E-Mail Address

FEES FOR RESIDENTIAL ALARM PERMIT APPLICATIONS / RENEWALS ARE \$50.00

FEES FOR COMMERCIAL ALARM PERMIT APPLICATIONS ARE \$100.00 / RENEWALS ARE \$200.00

Please make all checks payable to: The City of White Plains Department of Public Safety
77 South Lexington Avenue · White Plains, NY 10601 · Attention Code Enforcement Officer

White Plains Department of Public Safety
Alarm Permit Information

EFFECTIVE MAY 19th 2016

**The White Plains Common Council has amended the Alarm Ordinance 4-18-23 to reflect an increase in Commercial Alarm Permit renewals from \$100 to \$200 and Residential Alarm Permit renewals from \$25 to \$50
Renewal notices will be sent out annually during the month of November.**

FALSE ALARM FEES are assessed according to the following schedule:

\$25.00 for the first false alarm in the same calendar year

\$50.00 for the second and third false alarms in the same calendar year.

\$75.00 for the fourth and fifth false alarms in the same calendar year.

\$100.00 for the sixth, seventh, eighth, ninth, tenth and eleventh false alarms in the same calendar year.

\$250.00 for the twelfth false alarm, and each false alarm thereafter, until the end of the calendar year.

A FALSE ALARM is legally defined as: "...the activation of the signaling portion of an alarm system through mechanical failure, malfunction, loss of externally supplied electrical power for less than 4 hours, improper installation, improper usage, or an error or negligence on the part of the owner or lessee of the premises wherein the system is installed, or through the error or negligence of employees, guests, or agents of the owner or lessee of the premises.

" It includes all alarm signal activation in which investigation by police or fire personnel reveals no evidence of an emergency condition ".

APPEALS of false alarm charges must be made in writing to the Commissioner of Public Safety, 77 South Lexington Ave., White Plains, N.Y. 10601, and must be **received** within 15 days of the invoice date.

ACCIDENTAL POLICE OR MEDICAL EMERGENCY ALARMS MAY BE CANCELLED WITHOUT PENALTY

by immediately contacting the Police Department at

(914) 422-6111, giving your name, address, and alarm user **permit number** and advising him/her that you wish to cancel the alarm. This call must be received within 90 seconds of the time the alarm is first reported to the police. This procedure should be followed even if you have already asked your alarm monitoring company not to call the police, because the incident may already have been reported by a neighbor or passerby who heard your bell or siren. Please note that **fire alarms cannot be cancelled.**

If you have any **QUESTIONS** regarding the Alarm Ordinance, call (914) 422-6105, any weekday between the hours of 8:00 AM and 4:00 PM and ask for the Alarm Code Enforcement Officer.